

Joint Health Scrutiny Committee for Trafford Borough Council and Manchester City Council

Terms of Reference

Purpose of the Committee

In accordance with the letter sent to the JHOSC by the Secretary of State on 11 July 2013, the purpose of the Committee is:-

- 1) To assess and evaluate the progress made in relation to the implementation of the New Health Deal for Trafford;
- 2) To take part in the assurance process, as stipulated by the Secretary of State." In exercising these functions, the JHOSC has the power to:
 1. Make comments to a relevant NHS body;
 2. Require an NHS body to provide information;
 3. Require an officer of a local NHS body to attend meetings and to answer questions in connection with the implementation of the proposals.

Membership/Chairing

The JHOSC will consist of ten Members. Five members will be appointed from each participating Local Authority and this will be decided upon at the Annual Meeting of each participating Local Authority.

Individual authorities will decide whether or not to apply political proportionality to their own Members in accordance with their own legal requirements and constitutional arrangements of each authority.

The Committee's members will elect a Chair and Vice-Chair.

Each member of the Committee will have one vote and the Chair will not exercise a casting vote.

Quorum for meetings

The quorum for the Joint Health Scrutiny Committee will be a minimum of three members, with at least one member from each authority.

Supporting the Joint Health Scrutiny Committee

The administrative support for the JHOSC will be shared between both Local Authorities.

Each participating authority will appoint a link officer to provide support to the members of the Committee as follows:

- liaise with the Chair and Committee Members;
- ensure attendance of witnesses;
- Organising and minuting meetings;
- Produce any correspondence where appropriate.

Meetings shall be held at venues, dates and times agreed between the participating authorities. The host authority will bear the costs of arranging, supporting and hosting the meetings of the Committee.

Constitutional arrangements

In all matters other than those specified in this document, the standing orders and constitutional rules of the Members' appointing authority will apply.